

RFQ Reference: 29/08/IT/2026-ISA	Date: 21 August 2026
----------------------------------	----------------------

Subject: RFQ for Procurement of Laptops

SECTION 1: REQUEST FOR QUOTATION (RFQ)

ISA Kindly request your quotation for the provision of goods, works and/or services as detailed in Annexure-1 of this RFQ.

This Request for Quotation comprises the following documents:

Section 1: This Request Letter

Section 2: RFQ Instructions and Data

Annexure 1: Schedule of Requirements

Annexure 2: Quotation Submission Form

Annexure 3: Technical and Financial Offer

When preparing your quotation, please be guided by the RFQ Instructions and Data. Please note that quotations must be submitted using Annexure-2: Quotation Submission Form and Annexure-3: Technical and Financial Offer, by the method and by the date and time indicated in Section 2. It is your responsibility to ensure that your quotation is submitted on or before the deadline. Quotations received after the submission deadline, for whatever reason, will not be considered for evaluation.

The ISA recognizes the importance of valuing diversity and promoting inclusion in all our work programs and partnerships. The ISA highly values engaging with organizations and/or teams that reflect its geographical and diverse nature.

Thank you and we look forward to receiving your quotations.

Issued by: Procurement Unit



Name: Vishal Pratap

Date: 21/08/2026

SECTION 2: RFQ INSTRUCTIONS AND DATA

Introduction	Bidders shall adhere to all the requirements of this RFQ, including any amendments made in writing by ISA. This RFQ is conducted in accordance with the ISA Financial Regulations and Procedures and ISA Procurement Manual Any Bid submitted will be regarded as an offer by the Bidder and does not constitute or imply the acceptance of the Bid by ISA. ISA is under no obligation to award a contract to any Bidder as a result of this RFQ. ISA reserves the right to cancel the procurement process at any stage without any liability of any kind for ISA, upon notice to the bidders or publication of cancellation notice on ISA website
Deadline for the Submission of Quotation	August 30, 2026 – 11 PM (Indian Standard Time) If any doubt exists as to the time zone in which the quotation should be submitted, refer to http://www.timeanddate.com/worldclock/. For eTendering submission - as indicated in eTendering system. Note that system time zone is in EST/EDT (New York) time zone.
Method of Submission	Quotations must be submitted as follows: ☐ E-tendering ☒ Dedicated Email Address ☐ Courier / Hand delivery ☐ Other Click or tap here to enter text. Bid submission address: procurement@isolaralliance.org ▪ File Format: PDF files only ▪ File names must be maximum 60 characters long and must not contain any letter or special character other than from Latin alphabet/keyboard. ▪ All files must be free of viruses and not corrupted. ▪ Max. File Size per transmission: 10 MB ▪ It is recommended that the entire Quotation be consolidated into as few attachments as possible. ▪ Mandatory subject of email: RFQ for Procurement of Laptops
Cost of preparation of quotation	ISA shall not be responsible for any costs associated with a Bidder's preparation and submission of a quotation, regardless of the outcome or the manner of conducting the selection process.
Supplier Code of Conduct, Fraud, Corruption,	All prospective suppliers must read the ISA Supplier Code of Conduct and acknowledge that it provides the minimum standards expected of suppliers to the ISA. The Code of Conduct, which includes principles on labour, human rights, environment and ethical conduct may be found at: ISA Supplier Code of Conducts.pdf Moreover, ISA strictly enforces a policy of zero tolerance on proscribed practices, including fraud, corruption, collusion, unethical or unprofessional practices, and obstruction of ISA vendors and requires all bidders/vendors to observe the highest standard of ethics during the procurement process and contract implementation.
Gifts and Hospitality	Bidders/vendors shall not offer gifts or hospitality of any kind to ISA staff members including recreational trips to sporting or cultural events, theme parks or offers of

	holidays, transportation, or invitations to extravagant lunches, dinners or similar. In pursuance of this policy, ISA: (a) Shall reject a bid if it determines that the selected bidder has engaged in any corrupt or fraudulent practices in competing for the contract in question; (b) Shall declare a vendor ineligible, either indefinitely or for a stated period, to be awarded a contract if at any time it determines that the vendor has engaged in any corrupt or fraudulent practices in competing for, or in executing a ISA contract.
Conflict of Interest	ISA requires every prospective Supplier to avoid and prevent conflicts of interest, by disclosing to ISA if you, or any of your affiliates or personnel, were involved in the preparation of the requirements, design, specifications, cost estimates, and other information used in this RFQ. Bidders shall strictly avoid conflicts with other assignments or their own interests, and act without consideration for future work. Bidders found to have an undisclosed conflict of interest shall be disqualified. The ISA shall have the discretion to disqualify or proceed with a bidder who has disclosed a probable conflict of interest subject to further evaluation and review of various factors such as access to sensitive information which may confer unfair advantage as against other bidders. The decision on a probable conflict of interest shall be made in the best interest of the work of the ISA. Bidders must disclose in their Bid their knowledge of the following: a) If the owners, part-owners, officers, directors, controlling shareholders, of the bidding entity or key personnel who are family members of ISA staff involved in the procurement functions and/or the Government of the country or any Implementing Partner receiving goods and/or services under this RFQ. The eligibility of Bidders that are wholly or partly owned by the Government shall be subject to ISA's further evaluation and review of various factors such as being registered, operated and managed as an independent business entity, the extent of Government ownership/share, receipt of subsidies, mandate and access to information in relation to this RFQ, among others. Conditions that may lead to undue advantage against other Bidders may result in the eventual rejection of the Bid.
General Conditions of Contract	Any Purchase Order or contract that will be issued as a result of this RFQ shall be subject to the General Conditions of Contract ☐ ISA GTBs.pdf
Special Conditions of Contract	☐ Cancellation of PO/Contract if the delivery/completion is delayed by 10 days ☐ Others [pls. specify]
Pre-bid Conference	Not Applicable
Eligibility	A vendor who will be engaged by ISA shall not be suspended, debarred, or otherwise identified as ineligible by any UN Organization or the World Bank Group or any other national / international Organization. Vendors are therefore required to disclose to ISA whether they are subject to any sanction or temporary suspension imposed by these organizations. Failure to do so may result in termination of any contract or PO subsequently issued to the vendor by ISA.

	It is the Bidder's responsibility to ensure that its employees, joint venture members, subcontractors, service providers, suppliers and/or their employees meet the eligibility requirements as established by ISA. • The bidder shall be a legally registered entity in India. • The bidder shall possess a valid GST registration. • The bidder should have a minimum three years of experience in the supply of laptops, desktops, IT hardware or similar ICT equipment. • The bidder shall be the OEM or an authorised reseller/channel partner of the proposed laptop brand. • The bidder shall not have been blacklisted/debarred by any Government Department, PSU, Government organisation or statutory body as on the date of submission.
Currency of Quotation	Quotations shall be quoted in USD/INR For companies registered in India, the payment will be made in INR, and the applicable exchange rate will be locked as per the UN Operational Rates of Exchange on the date of bid submission. Reference: https://treasury.un.org/operationalrates/OperationalRates.php
Joint Venture, Consortium or Association	Not Allowed
Only one Bid	The Bidder (including the Lead Entity on behalf of the individual members of any Joint Venture, Consortium or Association) shall submit only one Bid, either in its own name or, if a joint venture, Consortium or Association, as the lead entity of such Joint Venture, Consortium or Association. Bids submitted by two (2) or more Bidders shall all be rejected if they are found to have any of the following: a) they have at least one controlling partner, director or shareholder in common; or b) any one of them receive or have received any direct or indirect subsidy from the other/s; or b) they have the same legal representative for purposes of this RFQ; or c) they have a relationship with each other, directly or through common third parties, that puts them in a position to have access to information about, or influence on the Bid of, another Bidder regarding this RFQ process; d) they are subcontractors to each other's Bid, or a subcontractor to one Bid also submits another Bid under its name as lead Bidder; or e) some key personnel proposed to be in the team of one Bidder participates in more than one Bid received for this RFQ process. This condition relating to the personnel, does not apply to subcontractors being included in more than one Bid.
Duties and taxes	The United Nations (privileges and immunities) Act, 1947 is applicable to ISA pursuant to a notification by the host country. Therefore, ISA is exempt from all direct taxes, except charges for public utility services, and is exempt from customs restrictions, duties, and charges of a similar nature in respect of articles imported or exported for its official use in India. All quotations shall be submitted net of any direct taxes and any other taxes and duties, unless otherwise specified below:

	All prices must: ☒ be inclusive of VAT and other applicable indirect taxes ☐ be exclusive of VAT and other applicable indirect taxes
Language of quotation	English Including documentation including catalogues, instructions and operating manuals.
Documents to be submitted	Bidders shall include the following documents in their quotation: ☒ Annexure 2: Quotation Submission Form duly completed and signed ☒ Annexure 3: Technical and Financial Offer duly completed and signed and in accordance with the Schedule of Requirements in Annexure 1 ☒ Company Profile. ☒ Registration certificate; ☒ Company Profile.
Quotation validity period	Quotations shall remain valid for 90 days from the deadline for the Submission of Quotation.
Price variation	No price variation due to escalation, inflation, fluctuation in exchange rates, or any other market factors shall be accepted at any time during the validity of the quotation after the quotation has been received.
Partial Quotes	☒ Not Permitted ☐ Permitted Insert conditions for partial quotes and ensure that the requirements are properly listed in lots to allow partial quotes
Alternative Quotes	☒ Not Permitted
Payment Terms	☒ Within 30 days upon ISA's acceptance and receipt of invoice
Contact Person for correspondence, notifications and clarifications	E-mail address: procurement@isa.int Attention: Quotations shall not be submitted to this address but to the address for quotation submission above. Otherwise, offer shall be disqualified. Any delay in ISA's response shall be not used as a reason for extending the deadline for submission, unless ISA determines that such an extension is necessary and communicates a new deadline to the Proposers.
Clarifications	Requests for clarification from bidders will not be accepted any later than 2 days before the submission deadline. Responses to request for clarification will be communicated thru email.
Evaluation method	☒ The Contract or Purchase Order will be awarded to the lowest price substantially compliant offer
Evaluation criteria	☒ Full compliance with all requirements as specified in Annex 1 ☒ Full acceptance of the General Conditions of Contract ☒ Comprehensiveness of after-sales services ☐ Earliest Delivery /shortest lead time ☐ Others Click or tap here to enter text.
Right not to accept any quotation	ISA is not bound to accept any quotation, nor award a contract or Purchase Order
Right to vary requirement at time of award	At the time of award of Contract or Purchase Order, ISA reserves the right to vary (increase or decrease) the quantity of services and/or goods, by up to a maximum

	twenty-five per cent (25%) of the total offer, without any change in the unit price or other terms and conditions.
Type of Contract to be awarded	☒ Purchase Order ☐ Contract for Works ☐ Other Type/s of Contract [pls. specify]
Expected date for contract award.	September 2026
Publication of Contract Award	ISA may publish the contract awards valued at USD 100,000 and more on the ISA website.
Policies and procedures	This RFQ is conducted in accordance with ISA Financial Regulation and Procedures and ISA procurement manual
Other Provisions	The ISA is striving to achieve gender parity in all its activities. In this regard, female-owned organizations and/or teams with significant gender diversity are strongly encouraged to submit a proposal. The ISA recognizes the importance of valuing diversity and promoting inclusion in all our work programs and partnerships. The ISA strives to engage with organizations and/or teams that reflect its geographical representation and diversity.

ANNEXURE- I: SCHEDULE OF REQUIREMENTS

The purpose of this Request for Quotation (RFQ) is to solicit proposals from qualified bidders for the procurement and installation of Laptops with Bags and other accessories with 3-year warranty in accordance with specifications and requirements contained herein.

This Request for Quotation (RFQ) will require the bidder to provide all relevant information based on multiple configurations detailed within the RFQ. Information and any supplementary information should be in both printed and digital format. Based upon the review and evaluation of proposals offered in response to this RFQ, the successful bidder must Supply, Install, Test the hardware. Notwithstanding any other provision herein, Bidder participation in this process is voluntary and at Bidder's sole discretion. Price will be a consideration but will not be the sole factor in Company's decision to award a contractual relationship.

ISA reserves the right to accept or reject any or all bids from a specific or multiple Bidders for any reason at any time. ISA also reserves the right at its sole discretion to select or reject any or all Bidder(s) in this process and will not be responsible for any direct or indirect costs incurred by the Bidders in this process.

S.No.	Parameter	Minimum Requirement	Quantity
1	Processor	Intel® Core™ Ultra 7 155U, 12 Cores, 14 Threads, 12 MB Intel Smart Cache, Base Clock 1.2 GHz, Turbo Boost up to 4.8 GHz	15
	Memory	16 GB DDR5-5200 (1 × 16 GB), 2 SODIMM Slots, Upgradable up to 64 GB	
	Storage	1 TB PCIe NVMe SSD	
	Display	14-inch WUXGA (1920 × 1200), Anti-Glare, LED, 300 nits	
	Operating System	Windows 11 Pro (64-bit)	
	Graphics	Integrated Intel Graphics	
	Wireless	Intel Wi-Fi 6E AX211 (2×2), Bluetooth 5.2	
	Bluetooth	Bluetooth 5.2 or better	
	Ports	2 × USB-A (5 Gbps, one supports charging), 1 × Thunderbolt 4 (USB-C, 40 Gbps), 1 × HDMI 2.0, Audio Combo Jack	
	Camera	5 MP IR Webcam with Integrated HD Camera	
	Audio	Integrated microphone and speakers	
	Security	Fingerprint Reader, TPM 2.0, IR Camera (Windows Hello),	
	Keyboard	Spill-Resistant Backlit Keyboard	
	Battery	3-Cell, 51 Wh Li-ion Polymer, Long Life	
	Power Adapter	65W USB-C Charger	
	Warranty	Minimum 3 years comprehensive OEM warranty	
	OEM Support	Authorised service/support available in India	
	Accessories	Laptop carrying bag and wireless combo, Headphone, Laptop stand,	
2	Parameter	Minimum Requirement	10
	Processor	Intel Core Ultra 5 225U (12 Cores, 14 Threads, up to 4.8 GHz)	
	Memory	16 GB DDR5-5600 (Upgradeable, 2 SO-DIMM slots, up to 64 GB)	
	Storage	512 GB PCIe Gen4 NVMe SSD (M.2 2242)	
	Display	14-inch WUXGA (1920 × 1200), IPS, Anti-glare, 300 nits	
	Operating System	Windows 11 Pro (64-bit)	
	Graphics	Integrated Intel Graphics	

	Wireless	Intel Wi-Fi 6E AX211, Bluetooth 5.3	
	Bluetooth	Bluetooth 5.2 or better	
	Ports	2 × USB-A, 1 × USB-C, 1 × Thunderbolt 4, HDMI 2.1, RJ-45 Ethernet, 3.5 mm Audio Jack	
	Camera	FHD 1080p + IR Hybrid Camera with Privacy Shutter	
	Audio	Integrated microphone and speakers Dolby	
	Security	Fingerprint Reader, TPM 2.0, IR Camera (Windows Hello), Kensington Lock	
	Keyboard	Backlit ThinkPad Keyboard	
	Battery	47 Wh	
	Power Adapter	65W USB-C Charger	
	Warranty	Minimum 3 years comprehensive OEM warranty	
	OEM Support	Authorised service/support available in India	
	Accessories	Laptop carrying bag and wireless combo, Headphone, Laptop stand,	

Delivery Requirements

Delivery Requirements	
Delivery date and time	Bidder shall complete the delivery and installation within 15 days from the issuance of purchase order.
Delivery Terms	Delivered at Place
Customs clearance	☐ Not applicable
	Shall be done by:
	☐ Name of organisation (where applicable)
	☒ Supplier/bidder
	☐ Freight Forwarder
Exact Address(es) of Delivery Location(s)	International Solar Alliance, NISE Campus, Gurugram Faridabad Road, Gurugram
Distribution of shipping documents (if using freight forwarder)	Bidder responsibility
Packing Requirements	Safe delivery of supplies, handling will be bidder's responsibility
Training on Operations and Maintenance	Within 7 days of delivery and installation
Warranty Period	At least three years
After-sales service and local service support requirements	One year
Preferred Mode of Transport	Air

ANNEXURE 2: QUOTATION SUBMISSION FORM

Bidders are requested to complete this form, including the Company Profile and Bidder's Declaration, sign it and return it as part of their quotation along with Annexure 3: Technical and Financial Offer. The Bidder shall fill in this form in accordance with the instructions indicated. No alterations to its format shall be permitted and no substitutions shall be accepted.

Name of Bidder:	Click or tap here to enter text.	
RFQ Detail:	Click or tap here to enter text.	Date: Click or tap to enter a date.

Company Profile

Item Description	Detail
Legal name of bidder or Lead entity for JVs	Click or tap here to enter text.
Legal Address, City, Country	Click or tap here to enter text.
Website	Click or tap here to enter text.
Year of Registration	Click or tap here to enter text.
Legal structure	Choose an item.
Are you a UNGM registered vendor?	☐ Yes ☐ No If yes, insert UNGM Vendor Number
Quality Assurance Certification (e.g. ISO 9000 or Equivalent) (If yes, provide a Copy of the valid Certificate):	☒ Yes ☐ No
Does your Company hold any accreditation such as ISO 14001 or ISO 14064 or equivalent related to the environment? (If yes, provide a Copy of the valid Certificate):	☒ Yes ☐ No
Does your Company have a written Statement of its Environmental Policy? (If yes, provide a Copy)	☒ Yes ☐ No
Does your organization demonstrate significant commitment to sustainability through some other means, for example internal company policy documents on women empowerment, renewable energies or membership of trade institutions promoting	☒ Yes ☐ No

such issues <i>(If yes, provide a Copy)</i>	
Is your company a member of the UN Global Compact	☒ Yes ☐ No
Bank Information	Bank Name: Click or tap here to enter text. Bank Address: Click or tap here to enter text. IBAN: Click or tap here to enter text. SWIFT/BIC: Click or tap here to enter text. Account Currency: Click or tap here to enter text. Bank Account Number: Click or tap here to enter text.

Bidder's Declaration

Yes	No	
☐	☐	Requirements and Terms and Conditions: I/We have read and fully understand the RFQ, including the RFQ Information and Data, Schedule of Requirements, the General Conditions of Contract, and any Special Conditions of Contract. I/we confirm that the Bidder agrees to be bound by them.
☐	☐	I/We confirm that the Bidder has the necessary capacity, capability, and necessary licenses to fully meet or exceed the Requirements and will be available to deliver throughout the relevant Contract period.
☐	☐	Ethics: In submitting this Quote I/we warrant that the bidder: has not entered into any improper, illegal, collusive or anti-competitive arrangements with any Competitor; has not directly or indirectly approached any representative of the Buyer (other than the Point of Contact) to lobby or solicit information in relation to the RFQ ;has not attempted to influence, or provide any form of personal inducement, reward or benefit to any representative of the Buyer.
☐	☐	I/We confirm to undertake not to engage in proscribed practices, , or any other unethical practice, with the UN or any other party, and to conduct business in a manner that averts any financial, operational, reputational or other undue risk to the UN and we have read the United Nations Supplier Code of Conduct : ISA Supplier Code of Conducts.pdf and acknowledge that it provides the minimum standards expected of suppliers to the UN.
☐	☐	Conflict of interest: I/We warrant that the bidder has no actual, potential, or perceived Conflict of Interest in submitting this Quote or entering a Contract to deliver the Requirements. Where a Conflict of Interest arises during the RFQ process the bidder will report it immediately to the Procuring Organisation's Point of Contact.
☐	☐	Prohibitions, Sanctions: I/We hereby declare that our firm, its affiliates or subsidiaries or employees, including any JV/Consortium members or subcontractors or suppliers for any part of the contract is not under procurement prohibition by the United Nations, including but not limited to prohibitions derived from the Compendium of United Nations Security Council Sanctions Lists and have not been suspended, debarred, sanctioned or otherwise identified as ineligible by any UN Organization or the World Bank Group or any other international Organization.
☐	☐	Bankruptcy: I/We have not declared bankruptcy, are not involved in bankruptcy or receivership proceedings, and there is no judgment or pending legal action against them that could impair their operations in the foreseeable future.

Yes	No	
☐	☐	Offer Validity Period: I/We confirm that this Quote, including the price, remains open for acceptance for the Offer Validity.
☐	☐	I/We understand and recognize that you are not bound to accept any Quotation you receive, and we certify that the services offered in our Quotation will be as per the GTB and Supplier Code of Conduct
☐	☐	By signing this declaration, the signatory below represents, warrants and agrees that he/she has been authorised by the Organization/s to make this declaration on its/their behalf.

Signature: _____

Name: Click or tap here to enter text.

Title: Click or tap here to enter text.

Date: Click or tap to enter a date.

ANNEXURE- 3: TECHNICAL AND FINANCIAL OFFER - SERVICES

Bidders are requested to complete this form, sign it and return it as part of their quotation along with Annexure 2 Quotation Submission Form. The Bidder shall fill in this form in accordance with the instructions indicated. No alterations to its format shall be permitted and no substitutions shall be accepted.

Name of Bidder:	Click or tap here to enter text.	
RFQ Detail:	Click or tap here to enter text.	Date: Click or tap to enter a date.

Technical Offer

Qualification Criteria

Please fill this and attach relevant documents. Only quotations of bidders qualifying against the below criteria will be evaluated.

Qualification Criteria	Yes/No	List of Supporting Documents
The bidder shall be a legally registered entity in India		
The bidder shall possess a valid GST registration		
The bidder should have a minimum three years of experience in the supply of laptops, desktops, IT hardware or similar ICT equipment		
The bidder shall be the OEM or an authorised reseller/channel partner of the proposed laptop brand		
The bidder shall not have been blacklisted/debarred by any Government Department, PSU, Government organisation or statutory body as on the date of submission		

ISA reserves the right to reject the bid if it determines that the selected bidder has not provided the supporting documents against the Qualifying Criteria.

Financial Offer

The Bidder is required to prepare the Financial Proposal following the below format and submit it in an envelope separate from the Technical Proposal as indicated in the Instruction to Bidders. Any Financial information provided in the Technical Proposal shall lead to Bidder's disqualification.

The Financial Proposal should align with the requirements in the Terms of Reference and the Bidder's Technical Proposal.

S.No.	Parameter	Minimum Requirement	Quantity	Amount	Taxes	Total Amount
1	Processor	Intel® Core™ Ultra 7 155U, 12 Cores, 14 Threads, 12 MB Intel Smart Cache, Base Clock 1.2 GHz, Turbo Boost up to 4.8 GHz	15			
	Memory	16 GB DDR5-5200 (1 × 16 GB), 2 SODIMM Slots, Upgradable up to 64 GB				
	Storage	1 TB PCIe NVMe SSD				
	Display	14-inch WUXGA (1920 × 1200), Anti-Glare, LED, 300 nits				
	Operating System	Windows 11 Pro (64-bit)				
	Graphics	Integrated Intel Graphics				
	Wireless	Intel Wi-Fi 6E AX211 (2×2), Bluetooth 5.2				
	Bluetooth	Bluetooth 5.2 or better				
	Ports	2 × USB-A (5 Gbps, one supports charging), 1 × Thunderbolt 4 (USB-C, 40 Gbps), 1 × HDMI 2.0, Audio Combo Jack				
	Camera	5 MP IR Webcam with Integrated HD Camera				
	Audio	Integrated microphone and speakers				
	Security	Fingerprint Reader, TPM 2.0, IR Camera (Windows Hello),				
	Keyboard	Spill-Resistant Backlit Keyboard				
	Battery	3-Cell, 51 Wh Li-ion Polymer, Long Life				
	Power Adapter	65W USB-C Charger				
	Warranty	Minimum 3 years comprehensive OEM warranty				
	OEM Support	Authorised service/support available in India				
	Accessories	Laptop carrying bag and wireless combo, Headphone, Laptop stand,				
2	Parameter	Minimum Requirement	10			
	Processor	Intel Core Ultra 5 225U (12 Cores, 14 Threads, up to 4.8 GHz)				
	Memory	16 GB DDR5-5600 (Upgradeable, 2 SO-DIMM slots, up to 64 GB)				
	Storage	512 GB PCIe Gen4 NVMe SSD (M.2 2242)				

Display	14-inch WUXGA (1920 × 1200), IPS, Anti-glare, 300 nits			
Operating System	Windows 11 Pro (64-bit)			
Graphics	Integrated Intel Graphics			
Wireless	Intel Wi-Fi 6E AX211, Bluetooth 5.3			
Bluetooth	Bluetooth 5.2 or better			
Ports	2 × USB-A, 1 × USB-C, 1 × Thunderbolt 4, HDMI 2.1, RJ-45 Ethernet, 3.5 mm Audio Jack			
Camera	FHD 1080p + IR Hybrid Camera with Privacy Shutter			
Audio	Integrated microphone and speakers Dolby			
Security	Fingerprint Reader, TPM 2.0, IR Camera (Windows Hello), Kensington Lock			
Keyboard	Backlit ThinkPad Keyboard			
Battery	47 Wh			
Power Adapter	65W USB-C Charger			
Warranty	Minimum 3 years comprehensive OEM warranty			
OEM Support	Authorised service/support available in India			
Accessories	Laptop carrying bag and wireless combo, Headphone, Laptop stand,			

- ISA will evaluate the financial offers received from the bidders based on total quoted price excluding tax.
- Please provide details of the nature of the taxes. Taxes will be paid on actual basis on submission of documents proving the nature and the amount of tax.
- ISA reserves the rights to select/deselect items from list of equipment's.

Compliance with Requirements

	You Responses		
	Yes, we will comply	No, we cannot comply	If you cannot comply, pls. indicate counter - offer
Delivery Lead Time	☐	☐	Click or tap here to enter text.
Minimum Technical Specifications	☐	☐	Click or tap here to enter text.
Delivery Term	☐	☐	Click or tap here to enter text.
Warranty and After-Sales Requirements	☐	☐	Click or tap here to enter text.
Validity of Quotation	☐	☐	Click or tap here to enter text.
Payment terms	☐	☐	Click or tap here to enter text.
Other requirements [pls. specify]	☐	☐	Click or tap here to enter text.

I, the undersigned, certify that I am duly authorized to sign this quotation and bind the company below in event that the quotation is accepted.

Exact name and address of company

Company NameClick or tap here to enter text.

Address: Click or tap here to enter text.

Click or tap here to enter text.

Phone No.:Click or tap here to enter text.

Email Address:Click or tap here to enter text.

Authorized Signature:

Date:Click or tap here to enter text.

Name:Click or tap here to enter text.

Functional Title of Authorised

Signatory:Click or tap here to enter text.

Email Address: Click or tap here to enter text.